



Facility

Name: *Heather Vigil* License Number: *151388*
 Address: *600 Gunnison, Grants, NM 87020*
 Phone: *5059779393* Fax: E-mail: *11lovebug07@gmail.com*

License Information

Type: *2 Star Group Child Care Home* Status: *Licensed* Issue Date: *07/08/2018* Expiration Date: *07/07/2019*

Capacity

Over Age 2: *8* Under Age 2: *4* Night Care: *0* Playground: *0*
 Square Footage: *0*

Census

Over 2: *9* Under 2: *3*

Classrooms

Number of Classrooms: *1*

Days and Hours of Operation

Monday <i>7:00 AM - 5:30 PM</i>	Tuesday <i>7:00 AM - 5:30 PM</i>	Wednesday <i>7:00 AM - 5:30 PM</i>	Thursday <i>7:00 AM - 5:30 PM</i>	Friday <i>7:00 AM - 5:30 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *10/03/2018* Time In: *1:00 PM* Time Out: *3:26 PM* Purpose: *Semi-Annual*

Licensure

- 8.16.2.31 A Licensing Requirements *Compliance*
- 8.16.2.31 B Capacity of a Home *Compliance*
- 8.16.2.31 C Incident Reporting Requirements *Compliance*

Administrative Requirements

- 8.16.2.32 A Administrative Records *Compliance*
- 8.16.2.32 B Mission, Philosophy and Curriculum Statement *Not Inspected*
- 8.16.2.32 C Parent Handbook *Not Inspected*

Administrative Requirements (continued)**8.16.2.32 D Children's Records****Non-compliance**

Of the 9 children's records reviewed, 3 are missing the date the child first attended the home. See Children's Records 8.16.2.32 form for the child(ren) with missing information and/or authorization.

Corrective Action Plan

The first attendance date will be added.

Regulation: 8.16.2.32.D.1.d.

Date to be Completed: 01/12/2019

Of the 9 children's records reviewed, 3 are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.32 form for the child(ren) with no immunization/exemption.

Corrective Action Plan

The home will review a child's record to ensure complete information has been obtained before a child is admitted.

Regulation: 8.16.2.32.D.1.e.

Date to be Completed: 01/12/2019

Of the 9 children's records reviewed, 3 are missing a signed acknowledgement that the parent or guardian has read and understands the parent handbook. See the Children's Records 8.16.2.32 form for the child(ren) with missing information.

Corrective Action Plan

The home will review a child's record to ensure complete information has been obtained before a child is admitted.

Regulation: 8.16.2.32.D.1.k.

Date to be Completed: 01/12/2019

Of the 9 children's records reviewed, 3 are missing a document giving the home permission to transport the child in a medical emergency and authorization for medical treatment signed by a parent or guardian. See Children's Records 8.16.2.32 form for the child(ren) with missing information.

Corrective Action Plan

The home will review a child's record to ensure complete information has been obtained before a child is admitted.

Regulation: 8.16.2.32.D.2.d.

Date to be Completed: 01/12/2019

Administrative Requirements (*continued*)

8.16.2.32 E Personnel Records

Non-compliance

The home does not have a record of the time the second care giver(s) arrived at and left work including breaks and lunch.

Corrective Action Plan

A record of the second care giver(s) work schedule will be maintained for review.

Regulation: 8.16.2.32.E.3.

Date to be Completed: 01/12/2019

The home does not have a written plan for ongoing professional development for each staff member, including the director, that is based on the seven areas of competency, consistent with the career lattice, and based on the individual's goals.

Corrective Action Plan

A written plan for employee development will be developed.

Regulation: 8.16.2.32.E.4.

Date to be Completed: 01/12/2019

8.16.2.32 F Personnel Handbook

Not Inspected

Personnel & Staffing

8.16.2.33 A Personnel and Staffing Requirements

Compliance

8.16.2.33 B Staff Qualifications and Training

Compliance

Services & Care of Children

8.16.2.34 A Guidance

Compliance

8.16.2.34 B Naps or Rest Period

Non-compliance

The required spacing of 30 inches is not provided between children's cots to permit easy access to each child.

Corrective Action Plan

The required spacing of at least 30 inches will be provided.

Regulation: 8.16.2.34.B.4.

Date to be Completed: 01/12/2019

8.16.2.34 C Additional Requirements for Infants and Toddlers

Compliance

8.16.2.34 D Diapering and Toileting

Compliance

8.16.2.34 E Additional Requirements for Children with Special Needs

N/A

8.16.2.34 F Night Care

N/A

Services & Care of Children *(continued)*

8.16.2.34 G Physical Environment	Compliance
8.16.2.34 H Social-Emotional Responsive Environment	Compliance
8.16.2.34 I Equipment and Program	Compliance
8.16.2.34 J Outdoor Play	Compliance
8.16.2.34 K Swimming, Wadding and Water	N/A
8.16.2.34 L Field Trips	N/A

Food Service

8.16.2.35 B Meals and Snacks	Compliance
8.16.2.35 C Menus	Compliance
8.16.2.35 D Kitchens	Non-compliance

The home's refrigerator and freezer do not have a working internal thermometer.

Corrective Action Plan

A working internal thermometer will be obtained.

Regulation: 8.16.2.35.D.7.

Date to be Completed: 01/12/2019

8.16.2.35 E Meal Times	Compliance
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Health & Safety Requirements

8.16.2.36 A Hygiene	Compliance
8.16.2.36 B First Aid Requirements	Not Inspected
8.16.2.36 C Medication	Not Inspected
8.16.2.36 D Illness and Notifiable Diseases	Compliance
8.16.2.37 A-G Transportation Requirements for Homes	N/A

Buildings, Grounds & Safety

8.16.2.38 A Housekeeping	Compliance
8.16.2.38 B Pest Control	Not Inspected
8.16.2.38 C Mechanical Systems	Compliance
8.16.2.38 D Lighting, Lighting Fixtures and Electrical	Compliance
8.16.2.38 E Exits	Compliance

Buildings, Grounds & Safety (continued)

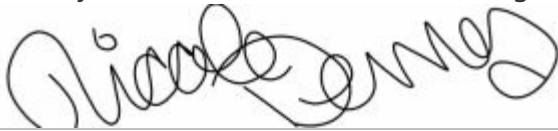
8.16.2.38 F Toilet and Bathing Facilities:	Compliance
8.16.2.38 G Safety Compliance	Compliance
8.16.2.38 H Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	Compliance
8.16.2.38 I Pets	Compliance

Additional Comments

None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Nicole Denney*

Signature on file



Facility Representative: *Heather Vigil*